Imagine this scenario:

You are a professional organizer, and **your friend Joe Schmo** has just passed you a referral. He sent you an email today about **a potential client named Claire Smith** who needs your services.

You and Claire haven’t talked yet, and you don’t want to forget about this gig because you think it’s worth around $10,000. You’ve heard that **myFIVE** is a web application that will track your referrals so you can stay on top of them. You decided to try it out.

So far you’ve created an account and clicked a big button that says “Track a New Gig” – and here you are. Go through the process as though you just received Claire’s contact info from Joe. This is just a prototype, so you can only enter those specific names. Some fields will be filled in for you for the purposes of this study, but you can change them if you like.

Don’t worry about entering the details of the gig accurately, but do keep track of which participant is which. Once you start using the prototype, pretend the experimenters aren’t here – we want you to do your thing as if you were using the tool on your own. If you’re comfortable talking through your thoughts out loud, it’ll be helpful for us to hear your thought process.